Council Clippings

Monthly Newsletter of St. Joseph PTA Council

Volume 26, Issue 9

May 2011



Presidents

Corner...

Here were are at the end of our year. This year has gone by so very fast. I want to thank all of my Council Officers and chairman; they are wonderful. I've had a great time with these ladies. I would also like to thank SJSD for all of their support. I greatly appreciate everything they do to promote PTA.

Just because we are getting to the end of our year doesn't mean that work comes to a halt. I urge you all to hold summer planning meetings to get everything smoothed out for next school year. A well prepared group will be much more successful than a group who does not. What always keeps me in line is the fact that everything we do is for all of the students in our school district. Those smiling faces are what make it all worthwhile. That will keep you motivated to do your best. So when the difficult situation comes up just keep those smiling faces in your mind and just push through. After 17 years that is still my inspiration.

Do however take some time this summer to recharge those batteries! Burn out is a very real problem. Overdoing is the quickest way to lose your joy. Enjoy some time with your family and friends; take a trip or just go somewhere fun.

PTA should be fun not stressful. I know that there is stress everywhere in life, but we really need to keep that in check. If you find that you are under a great strain ask someone for help!! Don't try and do everything yourself. PTA is a team; a team is not one person!!

If you have any questions or concerns please don't ever hesitate to call or email me. I will continue to be here for you. If your group wants some one on one time to ask me questions just ask.

Mark your calendars for the President and Treasurer training workshop I have scheduled for **Thursday**, **May 26**th **at TMC**, **5:00-7:30** pm. We will have some vital information to share to help your have another successful year.

God Bless you all.

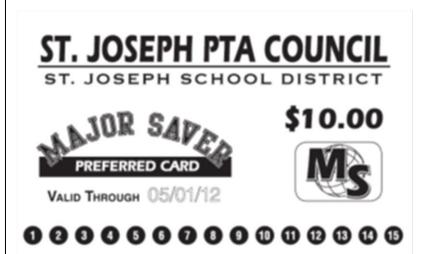
Lori Prussman

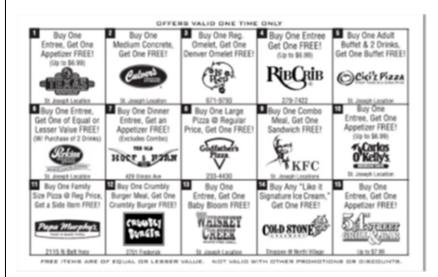


Name	Date Telephone # Home		
Address			
Organization	Work		
Project or function	Email		
Date & Time Requested			
Number of Components Needed(Plastic Cover, Shell, Pin Back=1 Compo			
Signature	St. Joseph, MO 64507 816-244-1687		
Title	jena.kirschner@sjsd.k12.mo. Or at TMC 816-671-439		
Send Bill To:	Make Checks Payable to: ST. JOSEPH PTA COUNCE		
For Council Use Only Button Machine reserved for	Check out date		
Date	Signature		
	Check in date		
Date Confirmation Sent	Check in date		
Date Confirmation Sent Signature Number of Components Issued Number Returned	Check in date Date Total Due		

Major Saver Card Sale

See our new card below Sale runs April 21st - May 3rd





Council Clippings Article Assignments for September 2011 Articles are due August 10, 2011

□ Presidents	□ <i>Character</i> &
<u>Report</u>	<u>Spiritual</u>
□ <u>Treasurer</u>	Regional
□ <u>Membership</u>	<u>Director article</u>
□ <u>National</u>	□ <u>State</u>
Convention	Convention
□ <u>Clarence</u>	<u>Information</u>
<u>Carpenter</u>	□ Ways & Means
Annual report	

All articles must be emailed to Lori Prussman at aokmom@hotmail.com, subject: CLIPPING ARTICLE.

Thank you for getting your articles to me in a timely manner.

"For hope is but the dream of those that wake"

Matthew Prior

Submitted by Jameison Welch

Thank you Jameison for being our Character and Spiritual Leader for 2010-2011! Best Wishes and God Bless!



Reflections 2011

The St. Joseph PTA Council hosted our annual "Reflections Award Ceremony" on Thursday, April 14th. We served cookies and punch provided by the SJSD food service. It was wonderful.

We presented certificates and participation ribbons to 129 students that participated in our program this year. Those students represented 19 schools. Darren Verbick, Renee Beggs and Lori Prussman made the presentations to the students.

We had three students from Central HS who placed 2nd, 3rd and Honorable Mention at State in the photography category. Congratulations to those students.

We look forward to learning our theme for next year and hope for even more students participating.



As the 2010-2011 school year draws to a close, it might be a good time to reflect on how involved you were in your child's growth in school, at home and socially. We all have hopes and dreams for our children, but I ran across a book that had an activity in it that might get the ideas flowing for how you can connect your wishes for them to actual involvement in their lives. It's a simple activity.

"Jot down your hopes and dreams for your child. Focus on the positive ("Be healthy," "Be a responsible citizen," etc.) instead of the negative ("Stay away from...," Don't ever...,").

What kind of adult do you hope he or she becomes?*

Take time to think about that and even write down your thoughts. Then look at it again and figure out what you can do to guide them toward positive choices. You will be spending quality time with your child(ren) by watching your dreams for them come true. Just be prepared if their dreams are different than yours. As long as you take an interest in their future and support them in making positive choices, you can't go wrong. You might even want to go a step further and find out what their hopes and dreams are for you.

* <u>Guiding Good Choices</u> J. David Hawkins, Ph.D., and Richard F. Catalano, Ph.D.

Submitted by Charisse Giseburt, Parent Involvement Chair

2011 National PTA Convention

115th Annual National PTA Convention Thursday, June 9 -Sunday, June 12, 2010

Disney Coronado Springs Resort and Convention Center Orlando, Florida

Join thousands of parents, teachers, students, and leaders who come to national convention each year to enhance their skills, connections, and success!



President & Treasurer Workshop

Thursday, May 26th At TMC 5:00-7:30 pm

Bring your questions. We will have lots of information to start you off right.

Procedure books!

Each unit should have in place procedure books. They are essential to make your unit run smoothly. Having everyone on the same page will make a world of difference.

What should be included in a procedure book?

The basic sections should be......

- First each should have a copy of "The Purposes of the Parent Teacher Association" and the "Mission Statement of the Parent Teacher Association". This can be found in your tool kit that the state office will send out.
- Next should be a copy of your roster (officers list) including chairman. Please include names, numbers and email addresses for all of these people.
- Next should be your budget for the year. This should include all line items (Salute to school, Founders Day, Principals Day, etc.). At a glance you will have all of your financial numbers.
- Next a working calendar for the year. Makes planning a breeze if you have all of your dates sets before school starts.
- Next your current bylaws. These need to be updated every three years. The state office will have a list of when to renew and make updates.
- Next a section for your meeting agenda's. It is good to have them on hand in case you need to go back and verify a task.
- Next a section for your meeting minutes. Again, a good thing to have on hand in case a question arises and you have them to refresh everyone's memories.
- Next a section of your treasurer's reports. Always good to have to keep track of spending.
- Presidents, I suggest you include your tool kit (supplied by the state office). This will contain valuable information you will need. Make copies of sections and distribute them to appropriate officers or chairman, but keep a complete copy for your records. This will help keep a handle on things if a copy is lost; you have an original to fall back on.

Submitted by Lori Prussman

Treasurer check list....

- Get 2011-2012 Budget approved
- Complete the Annual Survey of Financial Support to SJSD; a copy needs to be sent to PTA Council as well as Downtown
- Pay all end of year bills & close out books
- Prepare for financial review
- Once financial review is done; complete Financial Review form and the Annual Report form; copies must be sent to State PTA and PTA Council
- File IRS form (990N or other); confirmation must be sent to State PTA and PTA Council
- Make sure procedure book is updated
- Turn books in asap to the president so they can give them to the new treasurer
- Change signatures on checking account (have three signatures on signature card and always two signatures on checks)

End of the Year Check List

- ✓ Meet with your principal and schedule your event calendar; meeting dates, picture day, fundraiser, etc.
- ✓ New executive board will need to appoint chairman for committees.
- ✓ Collect and update procedure books or start new ones. These hold valuable information to help your unit run smoothly.
- ✓ Check your bylaws; when is your expiration date? Do you need to work on this over the Summer? Do you need to set a committee to update before school starts in the Fall? Bylaws must be up to date so that you will remain in good standings with the State and Council.
- ✓ Send officers to National Convention.
- ✓ Have a summer planning session, so you can have a jump on next year. Ask Council or State officers to assist with any questions you may have.

Submitted by Lori Prussman

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St. Joseph PTA Council PO Box 1116 St. Joseph, MO 64502