

Council Clippings

Monthly Newsletter of
St. Joseph PTA Council

Volume 27, Issue 9

May 2012



Presidents Corner...

Dear PTA Friends:

WOW!! Let's CELEBRATE the April 3rd Bond Issue passing! Thanks to the many people in the community who rallied together to make the passage possible! We have a lot to look forward to the next few years as the elementary schools are air conditioned and two new elementary schools are built. It was exciting for me to see that St Joseph citizens are in support of the kids!

Congratulations to all newly elected PTA officers! Please use the next few months to become familiar with the following websites: stjoepta.org; mopta.org; pta.org. All 3 of these sites will provide excellent information and training materials for you as you begin to prepare and plan for a successful 2012-2013!

Thank you to the many people who helped make the Reflections Recognition Night a success! Brigette Lindstrom, Tara Shyrock, Lori Prussman, Darren Verbick, Renee Beggs, and many more were a part of the event. The St Joseph School District is blessed to have so many talented youth!

Incoming PTA Council President, Brigette Lindstrom & Incoming 1st Vice President, Angela Sears, will be attending the Missouri PTA Leadership Conference May 4-5th. I am sure that they will come back from this conference ready to share a wealth of information with us!

I am pleased with the efforts of each of the PTA units this past year, as we worked to increase PTA memberships. As of March 31, 2012, our Council has a total of 6,453 members. This number is an increase of 128% over last years memberships. I still love the goal of having one PTA member for every child enrolled in the school district. Use the "Member Benefits" provided by the Council as well as from National PTA to help spur on some additional memberships.

The 2012-2013 PTA year will see changes in MEMBERSHIP CARDS! There will now be an activation process through the National PTA. More information will be provided to the incoming PTA Presidents. It is VERY IMPORTANT that the Unit President's are sharing information from National, State PTA & the Council with all of their board members. Communication is so vital to be successful!

This coming year the PTA Council will be encouraging our children to become healthier. One of the ways to accomplish this is to participate in the "Kids Tour of St Joseph". A flier has been included in this issue. The May 19th ride will include a safety demonstration by the St Joseph Safety Council and children who are in need of a bike helmet can receive one. Be at Krug Park not later than 9am to participate!! Typically, there are 100+ children at each of the rides.

Thank you for the great privilege of being your President! It has truly been an honor!

Lisa Little

St. Joseph PTA Council Request/confirmation Form For Button Machine

Name _____ Date _____

Address _____ Telephone # Home _____

Organization _____ Work _____

Project or function _____ Email _____

Date & Time Requested _____

Number of Components Needed _____ Send request to:
(Plastic Cover, Shell, Pin Back=1 Component) Jena Kirschner

Signature _____ St. Joseph, MO 64507

Title _____ 816-244-1687
jena.kirschner@sjsd.k12.mo.us

Send Bill To: _____ Or at TMC 816-671-4390

_____ **Make Checks Payable to:**
_____ **ST. JOSEPH PTA COUNCIL**

For Council Use Only

Button Machine reserved for _____ Check out date _____

Date _____ Signature _____

Confirmation Sent _____ Check in date _____

Signature _____

Number of Components Issued _____

Number Returned _____ Date _____

Number Used _____ @ _____ Total Due _____

Confirmation

Your Request for the Button Machine is confirmed for _____

Signature _____ Date _____

Super Summer Skating Passes will be available to purchase very soon. Please watch information sent home with the elementary students so that you can make your purchase! This is a WIN-WIN for all. The children are getting EXERCISE and the proceeds that Council earns from the sales is donated to the Carpenter Board to help other children who are in need! B&J Skate Center are long time supporters of good health for children and also of the PTA Council. Thank you Barbara & Jerry Shores & Amy Sharp!

Your belief determines your action and your action determines your results, but first you have to believe.

Mark Victor Hansen

Submitted by Brady Burks

Family Involvement

Another amazing school year has come and gone. It would be impossible to put a number on how many hours were spent by parents, families, staff members and community volunteers who touched the lives of children in the St. Joseph School District during the last 9 months.

The St. Joseph PTA Council bursts with pride because we have so much support in the area of family involvement. We also know that the summer months are the perfect opportunity to create many memories as a family and show your child the importance of spending quality time together.

We want to thank you for the interest you take in your child's education. The SJSD couldn't do it alone. We would ask that you take as many opportunities as you can to continue encouraging your children to learn while they enjoy their summer break. It's important to help them see that opportunities to learn are all around them whether they are in a school building or at the pool soaking up the sun.

The summer months will fly by, so be intentional in taking time to find your family's smiles each and every day! Have a safe and happy summer!

Submitted by Charisse Giseburt, Parent Involvement Chair

Council Clippings Article Assignments for September 2012 Articles are due August 10, 2012

<input type="checkbox"/> <u>Presidents Report</u>	<input type="checkbox"/> <u>Character & Spiritual</u>
<input type="checkbox"/> <u>Treasurer</u>	<input type="checkbox"/> <u>Regional Director article</u>
<input type="checkbox"/> <u>Membership</u>	<input type="checkbox"/> <u>State Convention Information</u>
<input type="checkbox"/> <u>National Convention</u>	<input type="checkbox"/> <u>Ways & Means</u>
<input type="checkbox"/> <u>Clarence Carpenter Annual report</u>	

All articles must be emailed to Lori Prussman at aokmom@hotmail.com, subject: CLIPPING ARTICLE.
Thank you for getting your articles to me in a timely manner.

The **PTA Council** has a **new mailing address!!** Please make changes in your address book!! Our new address is: **PO Box 8716, St Joseph MO 64508-8716.** This address has been changed with the National & State PTA along with the IRS.

Thank you Brady for being our Character and Spiritual Leader for 2011-2012! Best Wishes and God Bless!



Clarence J. Carpenter Memorial Fund Board
Treasurer's Report
March 19, 2012

Beginning Balance Jan. 1, 2012	\$10,062.59
Total Deposits/Jan. & Feb.:	\$3,733.55
Interest for January	\$0.47
Interest for Feb.	\$0.48
Deposit (HACTS)	\$3,182.60
Deposit (Field PTA & Council)	\$550.00
Total Disbursements/Jan. & Feb.	\$4,842.29
#825: Murphy-Watson	\$154.00
#826: Insight Eyecare	\$174.00
#827: Bonebrake	\$100.00
#828: Rosenak Optical	\$95.00
#829: Spec Shoppe	\$1,473.00
#830: Tobin Eye Inst.	\$165.00
#831: Insight Eyecare	\$478.00
#832: SJSD Health Services	\$2,203.29
Balance on hand as of March 1, 2012	\$8,953.85
Bank Midwest CD #4155	
Beginning Balance Aug. 1, 2011	\$10,392.93
Interest earned (Nov. 16, 2011)	\$28.50
CD Ending Balance	\$10,421.43
*CD mature date 5/16/12 – rate of .3000%	
Total Balance as of March 1, 2012	\$19,375.28

Note:
PTA Units: No donations to date:
Ellison, Hosea, Hyde, Lindbergh, Mark Twain, Robidoux, Spring Garden,
Benton

Regional Director Report...

Leadership Conference is fast approaching. I hope that each unit will have someone there representing their PTA. There will be lots of information shared and ideas flowing. It is a really good investment in you PTA Leadership. Training is a must to be an effective leader.

I have a few units that have not sent in their **new officers list**. The state office needs this information asap. I have emailed you the fillable form that the State office wants you to use when submitting info. This form allows the information to go directly into our database. This keeps the office staff from inputting everything by hand. It really cuts down on their time.

Your **budget** committee should have a budget ready for your membership to vote on in May. The budget can be presented and voted on at the same meeting. No need to wait 30 days.

As the year draws to a close it is important that the treasurer have everything ready for audit/financial review. Once the financial review is complete the treasurer should **fill out all end of year forms** (find online at www.stjoeppta.org) before you turn books over to the president. One copy will need to be mailed to the State office and a copy needs to go to the Council president. It is vital all forms be filled out and done in a timely manner so your Unit will remain in good standings with the State and National PTA.

As your Regional Director **I would like to meet with your Unit officers this summer**. I would like to help with any questions or concerns you may have. Please let me know when a good time would be. Feel free to call or email, lorimopta@gmail.com.

I look forward to another successful year!! Have a great summer and have fun planning your PTA events!!

Lori Prussman
Pony Express Regional Director

Procedure books!

Each unit should have in place procedure books. They are essential to make your unit run smoothly. Having everyone on the same page will make a world of difference.

What should be included in a procedure book?

The basic sections should be.....

- First each should have a copy of “The Purposes of the Parent Teacher Association” and the “Mission Statement of the Parent Teacher Association”. This can be found in your tool kit that the state office will send out.
- Next should be a copy of your roster (officers list) including chairman. Please include names, numbers and email addresses for all of these people.
- Next should be your budget for the year. This should include all line items (Salute to school, Founders Day, Principals Day, etc.). At a glance you will have all of your financial numbers.
- Next a working calendar for the year. Makes planning a breeze if you have all of your dates sets before school starts.
- Next your current bylaws. These need to be updated every three years. The state office will have a list of when to renew and make updates.
- Next a section for your meeting agenda’s. It is good to have them on hand in case you need to go back and verify a task.
- Next a section for your meeting minutes. Again, a good thing to have on hand in case a question arises and you have them to refresh everyone’s memories.
- Next a section of your treasurer’s reports. Always good to have to keep track of spending.
- Presidents, I suggest you include your tool kit (supplied by the state office). This will contain valuable information you will need. Make copies of sections and distribute them to appropriate officers or chairman, but keep a complete copy for your records. This will help keep a handle on things if a copy is lost; you have an original to fall back on.

Submitted by Lori Prussman

Treasurer check list....

- Get 2012-2013 Budget approved
- Complete the Annual Survey of Financial Support to SJSD; a copy needs to be sent to PTA Council as well as Downtown
- Pay all end of year bills & close out books
- Prepare for financial review
- Once financial review is done; complete Financial Review form and the Annual Report form; copies must be sent to State PTA and PTA Council
- File IRS form (990N or other); confirmation must be sent to State PTA and PTA Council
- Make sure procedure book is updated
- Turn books in asap to the president so they can give them to the new treasurer
- Change signatures on checking account (have three signatures on signature card and always two signatures on checks)

End of the Year Check List

- ✓ Meet with your principal and schedule your event calendar; meeting dates, picture day, fundraiser, etc.
- ✓ New executive board will need to appoint chairman for committees.
- ✓ Collect and update procedure books or start new ones. These hold valuable information to help your unit run smoothly.
- ✓ Check your bylaws; when is your expiration date? Do you need to work on this over the Summer? Do you need to set a committee to update before school starts in the Fall? Bylaws must be up to date so that you will remain in good standings with the State and Council.
- ✓ Send officers to National Convention.
- ✓ Have a summer planning session, so you can have a jump on next year. Ask Council or State officers to assist with any questions you may have.

Submitted by Lori Prussman

2012

Kids

TOUR of ST. JOSEPH

Bicycle Ride Series

Non-Competitive Bicycle Rides

May 19
July 21
August 11
September 8

Open to kids ages 3 - 14

Parent or guardian must be present to complete event day registration and ride waiver.

All participants receive an award for completion of each stage.

Participation is Free

Bike and Helmet Required

Snacks provided to all participants

EVENT	DATE	LOCATION	INFO
Stage 1	May 19	Krug Park	Registration begins at 9am Ride starts at 10am, followed by awards.
Stage 2	July 21	Civic Center Park	Registration begins at 9am Ride starts at 10am, followed by awards.
Stage 3	August 11	Hyde Park	Registration begins at 9am Ride starts at 10am, followed by awards.
Final Stage	September 8	Corby Pond	Registration begins at 9am Ride starts at 10am, followed by awards.



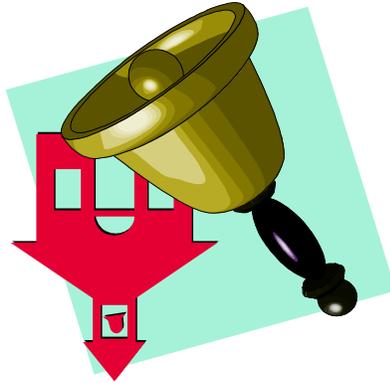
For more information about the Kids Tour of St. Joseph, please call 816-271-4671

May 19 • July 21 • August 11 • September 8

Sponsored by: the Mark Reynolds Fund and the City of St. Joseph

ST. JOSEPH PTA COUNCIL

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St. Joseph PTA Council
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